

JOB DESCRIPTION – DESIGNER

RESPONSIBILITY

- To develop & implement the drawings as organized by job engineer.
- To deliver in time schedule.
- To adhere to the project specific drafting criteria.

ROLE PURPOSE

Essential

- Communication & coordination with job engineer to be good.
- Make ensure that the deliverable of drawings are in time.
- Before releasing the drawings to job engineer, cross check the modification/changes have been done properly.
- Communicate all the modification/changes done to job engineer.
- Plan the work according to priorities as improved by the job engineer
- Ensure appropriate checking & review of all drawings before release at any Revision status.

Secondary

- Inter-coordination and understanding with department to be good.
- Ensure prompt Coordination with the other Engineering disciplines.
- Keep Job Engineer informed on progress of project, with agreed periodicity.
- Escalate resource / logistic issues that affect the productive process and participate in resolution.

PROFESSIONAL QUALIFICATION

Essential

- I.T.I/Diploma with 2+ years Exp.
- Knowledge of drawings reading.

Desired

- Basic Knowledge of PFD'S, P&ID,
- Equipment & Instrumentation

EXPERIENCE

2 years+ relevant experience

SOFTWARE SKILLS

Essential

- Good knowledge & commands on Auto-Cad.
- Knowledge of Microsoft office.

Desired

Micro station software knowledge adds advantages.

TECHNICAL SKILLS

Essential

- Trained & worked experience in software skill like Auto-Cad.
- Work experience in drafting of P&ID & PFD.

Desired

- Knowledge on standards & codes.

BEHAVIORAL SKILLS

Behavioral Skills	Essential	Desired
Data Collection	✓	
Coordination	○	✓
Attention to detail	✓	
Accountability	✓	
Integrity	✓	
Team Orientation		✓
Quality Orientation	✓	