

JOB DESCRIPTION – DESIGNER

RESPONSIBILITY

- To develop & implement the drawings as organized by job engineer.
- To deliver in time schedule.
- To adhere to the project specific drafting criteria.

ROLE PURPOSE

Essential

- Communication & coordination with job engineer to be good.
- Make ensure that the deliverable of drawings are in time.
- Before releasing the drawings to job engineer, cross check the modification/changes have been done properly.
- Communicate all the modification/changes done to job engineer.
- Plan the work according to priorities as improved by the job engineer
- Ensure appropriate checking & review of all drawings before release at any Revision status.

Secondary

- Inter-coordination and understanding with department to be good.
- Ensure prompt Coordination with the other Engineering disciplines.
- Keep Job Engineer informed on progress of project, with agreed periodicity.
- Escalate resource / logistic issues that affect the productive process and participate in resolution.

PROFESSIONAL QUALIFICATION

Essential : Diploma / I.T.I.

Desired:

- Basic Knowledge of Off-shore & On-shore Pipeline Drawing.
- Knowledge of other Drawing Reading.

EXPERIENCE

- Designer Minimum 7 – 9 Years.
- Draftsman Minimum 5 years.

SOFTWARE SKILLS

Essential

- Hands on experience of carrying out following AutoCAD software & Knowledge of Microsoft Office.

Desired

- MathCad & Other Pipeline Software knowledge add advantage.

TECHNICAL SKILLS

Essential

- Preparation of pipeline drawing like, Route Maps, Alignment Sheet, Crossing Drawing, Typical Pipeline Standard drawing, Isometrics drawing, GAD'S, Equipment Layouts etc.
- Quality consciousness.

Desired

- Basic know-how of department working skills.
- Knowledge of standards & code.

BEHAVIORAL SKILLS

Behavioral Skills	Essential	Desired
Data Collection	✓	
Coordination		✓
Attention to detail	✓	
Accountability	✓	
Integrity	✓	
Team Orientation		✓
Quality Orientation	✓	