

JOB DESCRIPTION – DESIGNER

RESPONSIBILITY

- To develop & implement the drawings as organized by job engineer.
- To deliver in time schedule.
- To adhere to the project specific drafting criteria.

ROLE PURPOSE

Essential

- Communication & coordination with job engineer to be good.
- Make ensure that the deliverable of drawings are in time.
- Before releasing the drawings to job engineer, cross check the modification/changes have been done properly.
- Communicate all the modification/changes done to job engineer.
- Plan the work according to priorities as improved by the job engineer
- Ensure appropriate checking & review of all drawings before release at any Revision status.

Secondary

- Inter-coordination and understanding with department to be good.
- Ensure prompt Coordination with the other Engineering disciplines.
- Keep Job Engineer informed on progress of project, with agreed periodicity.
- Escalate resource / logistic issues that affect the productive process and participate in resolution.

PROFESSIONAL QUALIFICATION

ITI in Civil draftsmanship/Diploma in Civil Engineering is essential

EXPERIENCE

1 years+ relevant experience

SOFTWARE SKILLS

Essential

- Knowledge of working with AutoCAD and/or Microstation

Knowledge of structural modeling in PDS/PDMS/Tekla Structures/MULTISTEEL/STRUCAD desirable

TECHNICAL SKILLS

Essential

- Excellent understanding about drafting details and ability to contribute to the development of the same.
- Capability to interpret drafting standards.
- Working knowledge/understanding of all engineering Cad drafting tools to be used.
- Capability to draft drawings with categorized objective input/s.

BEHAVIORAL SKILLS

Behavioral Skills	Essential	Desired
Data Collection	✓	
Coordination		✓
Attention to detail	✓	
Accountability	✓	
Integrity	✓	
Team Orientation		✓
Quality Orientation	✓	